



विधि कार्य विभाग

Department Of Legal Affairs
Ministry of Law & Justice

Paid Internship Opportunity at Department of Legal Affairs [Multiple Locations, 50 Seats]: Apply by Sep 10

About the Department of Legal Affairs, Ministry of Law & Social Justice

Department of Legal Affairs is a department under the Ministry of Law and Justice, Government of India, established in 1961.

About the Opportunity

The Department of Legal Affairs (DOLA) organises an Internship Programme for young law students and graduates. The purpose of this Programme is to acquaint young law students/ graduates with the working of Department of Legal Affairs by giving training in the field of research & referencing work, court functioning, tendering legal advice in various specialized fields of law such as constitutional & administrative law, finance law, infrastructure law, economic law, labour law, conveyancing, arbitration & contract law etc.

Eligibility

Indian students who have passed 2nd year of a three-year law degree course and 3rd year of a five-year law degree course or persons who have completed a law degree course from any recognised college /law school/ university are eligible to apply. Advanced knowledge of computers (MS Office, infographics, Adobe, etc.) will be preferred.

Duration of Internship

Duration of internship ordinarily remains for a period of **one month** and shall commence from the first working day of every month unless specified.

Procedure to Apply

Applicants may fill his/her application form along with relevant documents/ a No Objection Certificate from his /her respective college/university. The applicants who have completed their Law Graduation may not submit 'No Objection Certificate'.

They may upload the final year certificate only. The application form can be accessed on the website

<https://legalaffairs.gov.in/internship> of the Department of Legal Affairs.

Applicants are advised to fill up the form online and upload the documents prior to the last date, which will be mentioned on the website.

Selection

50 candidates will be invited to each consecutive month's Internship until all invited (and shortlisted as per guidelines) applications received are covered. Shortlisting details will be communicated through the Internship Portal/email.

Deployment

Each selected intern shall be deployed with officers/ Sections at Main Secretariat, New Delhi/Central Agency Section at Supreme Court/ Litigation HC Section at Delhi and Branch Secretariats at Chennai, Mumbai, Kolkata and Bengaluru.

Location

Multiple Locations (New Delhi, Chennai, Mumbai, Kolkata and Bengaluru)

Submission of Report

At the end of the Internship Programme, all the interns will be required to submit a monthly report along with the research work assigned in this Department. The submissions shall be made to Admin-1(LA).

Certificate of Internship

On satisfactory completion of the Internship, a certificate of internship shall be issued. For satisfactory completion, inter alia, 90% attendance is mandatory and satisfactory remarks from the concerned authority (the authority who assigned the work). This is a full-time internship to be attended physically, and the interns are not expected to pursue any other course/work during the tenure of the Internship.

Termination

The Department may terminate the training programme of an intern at any time without assigning any reasons.

Terms & Conditions

- Interns have to make his /her own accommodation arrangements during the internship.
- Interns are required to present themselves at respective locations/premises from 9:00 AM to 5.30 PM unless otherwise permitted by the controlling officer.
- Interns shall follow the rules & regulations which are generally applicable to the employees of the Department.
- Interns shall follow the confidentiality protocol of the Department and shall not reveal to any person or organization confidential information relating to the Department, its work and policies. Interns shall sign a non-disclosure agreement with the Department.
- Internship is neither an employment nor an assurance of employment with the Department.
- Interns will follow the advice given to them by the Department regarding representations to third parties.
- The library facility at the Main Secretariat is limited to referencing only; borrowing of books/journals is not extended to the interns. However, photocopies may be obtained from the library.
- In the event of unsatisfactory performance, the concerned intern may be advised by the Department of Legal Affairs to discontinue the Internship.
- If the intern decides to disengage from the Department, prior intimation should be given to
This Department.
- The dress code for interns shall be formal black trousers with a white shirt.
- Selected interns are advised to contact the respective offices/ sections in the Branch Secretariats for entry passes during the Internship, wherein

interns are posted. Interns who are doing internships in the Main Secretariat may contact Admin. II(LA) Section for the same.

Honorarium

The Interns may be given an honorarium of Rs. 1000 / – on completion of their internship.

Last Date to Apply

10 sep(5:00 PM)

Application Procedure

[Click Here to Apply.](#)

The official notification is [here](#).